

Instructor: Mr. Richard Zellner

Office Hours:

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Textbook: *American Destiny, Narrative of a Nation* by Mark C. Carnes and John A. Garraty. Reading assignments: For Unit I and the First Exam read Chapters 1-4. For Unit II and the Second Exam read Chapters 5-8. For Unit III and the Third Exam read Chapters 9-12. For Unit IV and the Final Exam read Chapters 13-16.

Examinations: There will be four exams. Three unit exams will be given during the semester (one about every 4 weeks) and the comprehensive final exam. All of the exams will be comprised of multiple choice and short answer questions. Each exam will be worth 100 points. Questions will be taken from the textbook and the lectures. Grades on the tests will be determined by a percentage of the points possible. Your grade for the course will be determined by a percentage of the total points possible. All grades will be based on the following percentage scale: 90-100=A; 80-89=B; 70-79=C; 60-69=D; below 60=F.

Makeup Exams: Each student is expected to be present for every exam at the appointed time. You must personally visit with the instructor before any exception can be made (no phone calls). Only in the case of dire emergency will you be excused from the scheduled exam. All makeups must be taken within two weeks of the regularly scheduled exam. Makeup tests will consist of all short answer questions. **It is your responsibility to schedule makeup work.** There should be no makeup for the final.

Bonus Assignments: There will be two bonus quizzes offered during the course. Each bonus quiz will be worth **up to** ten bonus test points. Students will be able to count **only one** of the two quizzes. Students may take both quizzes, however, and count their highest score. The bonus quizzes will be based on the following article:

Larkin, Jack. "The Secret Life of a Developing Country (Ours)."
American Heritage. September/October 1988: 44-67.

Copies of the article will be available at the reserve desk in the media center.

Attendance: There is no substitute for regular attendance. Students with poor attendance seldom do well. Attendance will be taken at each class meeting. You must attend the entire class meeting to be counted present. Except for approved activities, there will be no excused absences from the regular class meetings. Class attendance will be used to determine borderline course grades (59%, 69%, 79%, 89%). If you accumulate no more than 1 absence, borderline grades will receive the next higher grade.

Withdrawals: Students who withdraw from this class prior to the deadline indicated in the class schedule will receive a grade of "W". Students who withdraw after that deadline will receive a grade of "W" if they are passing the course on the date of withdrawal. Students who withdraw after the deadline and are not passing on the date of their withdrawal will receive an "F". Exceptions may be made at the discretion of the instructor.

N.S.U.-A.D.A. Policy: "If any member of the class feels that he/she has a disability and needs special accommodations please advise the instructor of such disability at the first class meeting attended."

Student Conduct: Do not carry on a conversation, read, sleep, eat, drink or use tobacco in any form during the class period. Students who sleep or leave class will be marked absent. Children are not permitted in the classroom at anytime. Please turn off cell phones.

DO NOT HESITATE TO ASK QUESTIONS.