

NORTHEASTERN STATE UNIVERSITY
College of Social & Behavioral Sciences
Criminal Justice & Legal Studies Department
Tahlequah, Oklahoma

SYLLABUS

Spring Semester, 2005

INSTRUCTOR:

Charles L. Dreveskracht, Assistant Professor

Office: 303 Seminary Hall

Northeastern State University

609 North Grand Ave.

Tahlequah, Oklahoma 74464-2302

Office Hours:

Monday: 14:00-15:00

Tuesday: 13:00-17:00

Wednesday: 13:00-14:00

Thursday: 13:00-14:00

Friday: 13:00-14:00

or by Appointment.

Class Hours:

Monday: Online

Tuesday: 17:30-20:10 & Online

Wednesday: Online

Thursday: Online

Friday: Online

Contact:

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COURSE TITLE AND NUMBER:

Criminal Justice 1013, Introduction to Criminal Justice

CLASS DAYS & TIME:

Tuesdays from 17:30-22:10 in SH 203

PREREQUISITES:

None.

CATALOG DESCRIPTION OF COURSE:

An examination of the major components of the Criminal Justice System - law enforcement, courts and corrections - including historical and social perspectives; the roles and functions of various agencies; and the processes involved in the administration of justice.

COURSE PURPOSE:

This course is required for the Bachelor of Science degree in Criminal Justice with a Criminal Justice Option.

EXPECTED COURSE OUTCOMES:

After completing Criminal Justice 1013, the student will be able to:

1. Explain the nature of the crime problem in the United States.
2. Describe the historical development of law enforcement, courts and corrections.
3. Define the roles and significance of the Criminal Justice system in the societal context.
4. Define the broad goals and functions of the major components of the Criminal Justice system and the relationships between them.
5. Describe the various theories of crime causation.
6. Explain the process involved in the Administration of Justice.
7. Intelligently question current ideas and evaluate proposed changes in the purposes and operation of the Criminal Justice system.
8. Investigate the major myths and their realities relating to crime and the Criminal Justice system.
9. Define basic Criminal Justice terms.
10. Describe the relationship between the Constitution and the Criminal Justice system.

INSTRUCTIONAL MATERIALS: (Required Textbook)

The text for this course is: **Criminal Justice** 7th Ed., 2004-2005 Update by Inciardi, James A., McGraw Hill, 2005, ISBN 0-07-304828-3. The textbook is available from the NSU Bookstore or you also can use any one of the online book ordering services or bookstores. Students are expected to have read and be ready to discuss the assigned material during the appropriate class meeting.

INSTRUCTIONAL PROCEDURES:

The expected course outcomes will be realized through a variety of instructional strategies to complement students' life experiences. Those strategies include, but are not limited to, the following: expository-discussion, demonstration, inquiry, course papers, course assignments and group activities.

Introduction to Criminal Justice

<u>Dates</u>	<u>Subject</u>	<u>Text Pages</u>	<u>Notes</u>
January 11	Introduction	1-23	
January 18	Crime & Law	24-95	
January 25	Amount of Crime	96-121	
February 1	Criminal Process	122-155	
February 8	Police History	156-187	Exam # 1, (1-155)
February 15	Policing	188-223	

February 22	Police & law	224-265	
March 1	Police Issues	266-297	
March 8	Courts	298-331	Exam # 2, (156-297)
March 22	Court Personnel	332-375	
March 29	Trials, Juries & Sentencing	376-472	
April 5	Corrections	472-507	Exam # 3, (298-472)
April 12	Prison	508-553	
April 19	Community Corrections	554-631	
April 26	Juvenile Justice	632-659	
May 3	Exam # 4	(472-659)	

"Please Be Planning Well Ahead So That You Are Prepared for the Required Assignments and Tests on the above Dates"

STUDENT PERFORMANCE ACTIVITIES: (Attendance/Punctuality)

Consistent and punctual attendance is both expected and required for your successful completion of the course. A student should recognize that one of the most vital aspects of a college experience is attendance and participation in classes and that the value of this academic experience cannot be fully measured by testing procedures alone. The members of this class are considered sufficiently mature to appreciate the necessity of regular attendance, to accept this as a personal responsibility and to demonstrate the kind of self-discipline essential for such performance. As a student, one should remember that they are responsible for all material covered in class. If a class should be missed, it is the students task to find and make-up the missed material. Leaving an electronic mail, voice mail, or written message does **NOT** fulfill this responsibility. Attendance will count towards the computation of the student's final grade. **Students who come to class late or leave early will be counted absent.** Excessive absences can be a reason for failure of the course. The University regulations prohibit the use of tobacco (both smoking and chewing), drinking and eating in the classroom. These regulations will be observed. Tape recorders are **NOT** allowed in this course. Additional guidelines regarding classroom behavior will be announced in class. A student found to be acting unethically (cheating on tests, quizzes, papers or assignments, plagiarism, etc.) will be failed in this course. All work submitted to the instructor must be the result of the student's own effort. If it is not it is **PLAGIARISM**. Any instances of plagiarism in any class assignment or test will result in a grade of zero for the assignment or test. The assignment or test will have to be redone as well. To plagiarize is to represent as one's own work the words or ideas of another. Examples of plagiarism include:

- a. Failure to give credit to the person whose words or ideas have been borrowed;
- b. Failure to place quotation marks (or other proper citation forms) around passages that are cited verbatim;
- c. and Minor changes of someone else's sentences and words that do not alter the essential style or meaning of the passage.

The above paragraph is copied from a professional colleague with his permission.

ASSIGNMENT DUE DATES:

Assignments are due at the beginning of the class period on the date indicated when the assignment is given. The student should understand that assignments, papers and presentations are to be turned in on or completed before the class indicated. **Papers and assignments that are not turned in by the class period indicated will have a penalty of letter grade per each weekday (Monday-Friday) assigned.** Those student not doing a presentation during the assigned time without prior approval will have a penalty of two letter grades assigned per occurrence. **Failure to complete a major part of the course (turn papers, take major exams or make presentations) can result in the failure of the course.**

STUDENT EVALUATION:

Grades will be based upon formal written examinations, periodic quizzes, written assignments, term papers, and meaningful class discussion/participation.

Each examination will counts 22.5%	$22.5 \times 4 = 90\%$
Class participation will count 10%	$10 \times 1 = 10\%$
	Total = 100%

1. Class participation means interaction with fellow students and the instructor--not simple presence. Class comments will reflect reading and honest consideration of the viewpoints of fellow students.
2. Written examinations and the final exam will constitute the formal written evaluation instruments utilized in this course.

There will be **four (4)** examinations in this course (see schedule for dates). Make-up examinations will "**NOT**" normally be given. It is the students responsibility to be at and take the examination at the appropriate times and dates.

Answer Sheets: The second day that you attend class, please give the instructor a package of SCAN-TRON answer sheets (Form 882). These forms may be purchased in the University Bookstore. **Do NOT open the packages;** tape your name, and class name to the outside of the package. **MAKE NO MARKS ON THE ANSWER SHEETS.**

Number 2 Lead Pencils will be REQUIRED for All EXAMS.

3. Performance on examinations and subsequent cumulative course averages will be based upon standard definitive grade values as indicated below:

90 - 100 = A	60 - 69 = D
80 - 89 = B	Below 60 = F
70 - 79 = C	

4. The final examination will be administered at **17:30-20:10, May 3, 2005.**
5. Your first responsibility is scholarship. The grade you receive for this course will not be the grade of the instructor, but rather the grade you earn.
6. You are encouraged to give your best effort throughout the semester. From the beginning, you should plan for a steady, organized and continuous effort, which in the long run will prove more effective for

your final grade than a last minute crash-cram policy.

7. You are expected to read all assigned material. Keep up to date and informed on assignments, especially after a period of absence.
8. Good class notes are indispensable for earning a good grade since both the material assigned and the material discussed in class will be the basis for examination material. Regular attendance is essential for the same reason.
9. If you would like to know your final grade at the end of the semester before the university sends it to you, **bring a self addressed, stamped business sized envelope to the final examination** and your final grade and final exam grade will be sent to you.
10. Students may withdraw with a “W” grade until the last day allowed by the University (**April 8, 2005** this semester) regardless of their grade in the course. Students who withdraw after the last day to withdraw with a “W” will receive a “W” grade if they are passing at the time of their withdrawal and have less than ten absences (calculated on the basis of a fifty-minute class period). Students who want to withdraw and are passing with more than ten absences and students who have an “F” average and less than ten absences should see the instructor. Those students with ten or more absences (calculated on the basis of a fifty-minute class period) and a failing average, who withdraw will receive an “F” grade. A grade of "F" will be assigned if you stop attending and have not turned in assignments or have not taken scheduled exams prior to the withdrawal date.
11. Under **EXTREMELY** compelling circumstances, exceptions can be made to some policies in this syllabus. If you have a problem, inform me as soon as possible, preferably beforehand and in person. If I am alerted early, it may be possible to work out a mutually satisfactory solution to the situation. Delay almost always makes resolution more difficult. I prefer to discuss problems in my office rather than in front of the class and find that the students are usually happier about the decisions made there. All exceptions to class policies in this syllabus must be requested in writing and, if approved, will be granted in writing. The instructor, not the students, determines class policy or policies in any instance in which the syllabus does not seem to be clear.

ADA COMPLIANCE:

If any member of the class feels that he/she has a disability and needs special accommodations of any nature whatsoever, the instructor will work with you and the University's Office of Student Affairs to provide reasonable accommodations to ensure that you have a fair opportunity to perform in this class. Please advise the instructor of such disability and the desired accommodations at the first class attended.

INCLEMENT WEATHER / DISASTER POLICY:

The following are basic premises for the inclement weather policy at Northeastern State University:

1. Classes are expected to be held if at all possible.
2. It is the student's responsibility to receive the information when weather is questionable.
3. Neither students nor faculty are expected to risk life or limb.
4. Faculty members are obligated to hold classes if the University is not closed, unless the faculty member is unable to get to campus.

Policy: During times of inclement weather, decisions concerning day classes will be made by 6:00 a.m.

in order for the media to be notified and for students to receive the announcement before they leave home. Decisions concerning night classes will be made by 3:00 p.m.

The following media will be notified regarding closing of the campus:

Radio Stations:

KRMG 740 AM	Tulsa
KAYI 107 FM	Tulsa
KTLQ 1350 AM	Tahlequah
KEOK 102 FM	Tahlequah
KBIX 1490 AM	Muskogee
KMMY 97 FM	Muskogee
KVOO 1170 AM	Tulsa

Television Stations:

KJRH Channel 2	Tulsa
KOTV Channel 6	Tulsa
KTUL Channel 8	Tulsa
KFSM Channel 5	Fort Smith
Cable Channel 96	Tahlequah

The automated attendant message on 918-456-5511 will be modified to include information concerning campus operations during inclement weather.