

INSTRUCTOR: B. J. Davis OFFICE: SH 304 PHONE: EXT. 3516
WEB PAGE: <http://arapaho.nsuok.edu/~davisbj/> EMAIL: davisbj@nsuok.edu
OFFICE HOURS: 8:30-9:00 MWF and 1-2 MW and 3:30-4:00MW; 9-11 TTh (others by appointment)
TEXTBOOK: There is no required book to purchase. Students will be given (on Blackboard) reading assignments from a variety of sources. Each of these reading assignments will be the subject of testing.

STUDENTS WITH DISABILITIES: If any student has a disability requiring special accommodations the instructor will work with that student and the university Office of Disabled Student Services to provide reasonable accommodations. Please advise the instructor of such a disability and the desired accommodations during or immediately after the first scheduled class period. It is the responsibility of each student with a disability to notify the university of such disability and make an official Request for an Academic Accommodation. Requests should be filed through the Coordinator for Students with Disabilities.

POLICY REGARDING INCLEMENT WEATHER OR DISASTER: All NSU classes will meet unless an official announcement cancelling classes is issued. Decisions concerning classes will be made by 6:00 a.m. (or 3:00 p.m. for night classes) and announcements made over the following news media sources: Muskogee.. KBIX (1490 AM), KMMY (Y97) (9700 FM); Tahlequah..KTLQ (1350 AM), KEOK (102 FM), and Cable Ch. 4; Tulsa..KRMG (740 AM), KAYI (K107) (107FM), KVOO (1170 AM) and KJRH (Ch. 2), KOTV (Ch. 6), and KTUL (Ch. 8). This class will meet unless all NSU classes are cancelled. Students are not expected to risk life or limb to attend class, but absences due to weather conditions are treated identically to all other absences and make up work is required if the student has already missed three hours of class time prior to the weather related absence. In the event that a test or exam is scheduled on a day when weather conditions are bad, the instructor may elect to postpone the test or exam until the next regularly scheduled class meeting when the test or exam will be given without any additional warning. It is the responsibility of students to keep themselves informed regarding class activities.

POLICY REGARDING CHEATING / PLAGIARISM: All cases of cheating and/or plagiarism that come to the attention of the instructor will be dealt with on an individual basis. Punishment appropriate to the individual case will be assigned and may involve the student being assigned a grade of "F" for the semester.

EXCESSIVE ABSENCE: The instructor considers regular class attendance to be extremely important. If a student is absent more than 12 hours of class time, the student will normally receive a grade of "F" in the course. Make-up work (see separate statement below for details) is required for all absences (for any reason) beyond two days of missed classes. Students are responsible for all material presented in lecture during their absence, and for all assignments that may be made during their absence. It is the student's responsibility to obtain information about what was missed during their absence prior to returning to class. Students who enroll late are responsible for all material and assignments missed prior to their enrollment.

REQUIRED MAKE-UP WORK FOR EXCESSIVE ABSENCE: Whenever any student misses more than two days of class (including class periods missed due to late enrollment and all other reasons), the student will be required to submit a detailed outline of the reading assignment for the week when the absence occurred (for those weeks with no reading assignment, the outline should be for the previous week's reading assignment). The outline must be submitted within one week of the absence and must be a minimum of 5-6 typewritten, double spaced pages and must effectively summarize the major points covered in the reading assignment. Failure of the student to submit the outline(s) prior to the beginning of Finals Week will result in a grade of "F" being assigned for the student's semester grade. It is the responsibility of the student to keep up with his own absences, and to submit the required make-up work in a timely fashion. The instructor assumes no responsibility to warn or remind students of the need to complete this make-up work, but will keep attendance records and enforce the policy. (Note: If a student is late to class, entering after role has been checked, the student is officially absent unless he/she stops at the end of class and requests that the role be corrected.)

WEEKLY TESTS OVER READING ASSIGNMENTS: There will be regular tests covering

reading assignments given during the semester. The average of these tests will count the same as an hour exam. Students may use handwritten notes during these tests.

MAJOR EXAMS: There will be two major exams. These exams will feature several types of questions with the majority of the point value assigned to essay type questions. The second of these will be on the last class day of the semester and serve as the final exam. The final exam will be comprehensive in part. No notes of any type may be used while taking major exams. After the first major exam an essay type make-up exam will be scheduled. Students who miss the regularly scheduled exam must take this exam, and other students may elect to take this exam in an effort to improve their grades. It is a student's responsibility to make arrangements to take make-up exams at the time they are scheduled. No notes of any type may be used while taking make-up exams.

SPECIAL OUT-OF-CLASS ASSIGNMENT: Each student will be required to complete a special out-of-class assignment in order to earn credit in this course. Failure to complete this assignment will result in a grade of "F" in this course. Details of this assignment will be provided on a separate sheet of instructions.

GRADING SYSTEM: If a student fails to take a major exam or the final exam, they will receive a grade of "F" for the semester. The average of reading assignments tests, and the grades on the two major exams will have equal value in calculating the student's semester grade. Grades on examinations and tests will count for approximately 75 % of the student's semester grade, with the out- of-class assignment counting approximately 25 %. The grading scale used to determine final semester grades is: 90% or better = A; 80-89% = B; 70-79% = C; 60-69% = D; less than 60% = F. Grades of "I" automatically become an "F" if a student fails to complete the required work within the time allowed by the instructor.

SEMESTER READING ASSIGNMENT SCHEDULE: Students should read the indicated material by the dates indicated.

Date	Chapter(s)	Date	Chapter(s)	Date	Chapter(s)
Aug 22	1-2	Oct 3	13-14	Nov 14	23-24
Aug 29	3-4	Oct 10	15-16	Nov 21	25-26
Sept 5	5-6	Oct 17	Exam	Nov 28	27-27
Sept 12	7-8	Oct 24	17-18	Dec 5	TBA
Sept 19	9-10	Oct 31	19-20	Dec 12	Final (1-3)
Sept 26	11-12	Nov 7	21-22		

Note :9/5 = Labor Day; 10/17 = midterm;10/20-21 = Fall Break; 11/11 = last day to drop with "W";11/23-27= Thanksgiving; 12/9 = last day to drop; 12/12 (1-3 p.m.) = final exam.

HISTORY 4673 OUT-OF-CLASS ASSIGNMENT

Each student must research and prepare a report on a topic selected with the approval of the instructor. To research the topic, the student should consult a minimum of 7-10 sources. Your sources should be a combination of scholarly journal articles, books, recent (last three years) newspaper articles or Internet articles of substance and length (as opposed to a simple announcement of a court decision or a brief summary from the Internet), and/or government documents from the library or other source. Encyclopedias and textbooks may be consulted, but will not count as a part of the required sources. **All newspaper and internet sources are to be copied and the copies attached as an appendix to the body of the report.**

The student should prepare a written report to hand in and a brief (5-10 minute maximum) oral summary of the report for classroom presentation. The written report should be documented with scholarly citation of sources using standard bibliographic form. (See Kate L. Turabian, A Manual for Writers.) The written report should be approximately 1200-1500 words (7-10 double spaced,

typewritten pages).

In the body of the report, the student should do these things:

- 1) Explain how the topic is a Constitutional issue. This section would logically include a historical treatment of the topic indicating when the issue became a topic of importance and how the courts have treated the topic over time.
- 2) Since most topics involve an element of controversy, the student should explain the nature of the controversy and indicate the present constitutional positions of the major groups that have been involved in the issue. In addition, the student should indicate how the courts have reacted to the constitutional positions taken by the different groups.
- 3) Present a summary statement of where the constitutional position of the nation stands at the moment (or at some recent date) on the topic.
- 4) The report should be a scholarly report on the topic. It is not appropriate for the student to simply state his/her opinion, or to make an argument supporting only one side or viewpoint that is a part of a controversy.

The form of documentation used must conform to the Turabian style manual mentioned above using footnotes at the bottoms of pages. Students should remember that this is an academic report. The standard for documentation is that all sources of information for the report must be cited. The rule of thumb is, if something is not common knowledge, you must cite your source. In most instances this will mean approximately one footnote citation per paragraph. The bibliography must include all sources that were used in the research for the report.

The report must be well written to receive a good grade. It must be in grammatically correct sentences, words must be spelled properly, and it must be logically organized. In addition, it should be relatively free of typographical errors. Students should remember that the typist is not responsible for the finished product. The student/author is the responsible party.

Due date of written report: November 18, 2005 in class. Late reports will have the grade reduced 5 points per day that the report is late.

Plagiarism Warning

All work submitted to the instructor must be the result of the student's own effort. Any instances of plagiarism in any class assignment will result in a grade of zero for the assignment. To plagiarize is to represent as one's own work the words or ideas of another. Examples of plagiarism include:

- (1) failure to give credit to the person whose words or ideas have been borrowed;
- (2) failure to place quotation marks around passages that are cited verbatim; and
- (3) minor changes of someone else's sentences and words that do not alter the essential style or meaning of the passage.

Examples of acceptable topics:

gun control
abortion
term limits
executive privilege
racial preference
racial discrimination
sexual harassment
sex discrimination
property rights
voting rights
equal protection clause

free speech
regulation of advertisement
free press
regulation of broadcasting
separation of church and state
school prayer
privacy rights
capital punishment
war powers
regulation of business
(federal) treaty power