

**Northeastern State University**  
College of Social and Behavioral Sciences  
Department of Social Work  
Tahlequah, OK  
Fall, 2003

**INSTRUCTOR:**

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**COURSE TITLE AND NUMBER:**

**CLASS DAYS & TIME:**

SOWK 3953 Practice I

Thursday, 2:00pm to 4:40pm

**PREREQUISITES:**

SOWK 3873, Human Behavior in the Social Environment I

**COURSE DESCRIPTION OF COURSE:**

Utilizing a systems approach to problem-solving, introduces student to the generalist orientation in social work practice and develops a beginning level of competence in social work modes of intervention with individuals and families. **Restricted to social work majors only.**\_\_\_\_\_

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**COURSE PURPOSE:**

The purpose of this course is to prepare student for generalist social work practice with systems of all types and sizes in both rural and urban areas. Practice content includes the crucial elements of interviewing, assessment, networking, referral and interventions designed to ameliorate the environmental conditions that affect people adversely. Emphasis is placed on the relationship of practice to social work values and ethics, and the professional use of self. Students learn techniques and guidelines that will guide the selection of interventions, and research to monitor and evaluate outcomes and termination.

**EDUCATIONAL OUTCOMES:**

Upon successful completion of this course, the student will demonstrate an ability to:

- 1 Apply critical thinking skills within the context of generalist social work practice.
2. Understand and demonstrate the value base of the social work profession and its ethical standards and principles as they apply to generalist social work practice.

3. Practice without discrimination and with respect, knowledge, and skills related to clients' age, class, color, culture, disability, ethnicity, family structure, gender, marital status, national origin, race, religion, sex, and sexual orientation.
4. Use the knowledge and skills of generalist social work practice with systems of all sizes and understand the need for cultural sensitivity in the provision of services including **Native American** populations.
5. Use communication skills differently across client populations, colleagues, and communities.
6. Demonstrate the use of theoretical frameworks, which apply to generalist practice and are supported by empirical evidence.
7. Use supervision and consultation appropriate to generalist social work practice.
8. Understand the function of organizational structure and service delivery systems and seek necessary organizational change.
9. Recognize the **global** context of the social work profession and the opportunities available to apply concepts of social work practice on a micro level.

### **INSTRUCTIONAL MATERIALS: (Required Textbook)**

Peter DeJong, Insoo Kim Berg, "**Interviewing for Solutions**" Brooks/Cole Publishing Co. (2002) 2<sup>nd</sup> edition.

Karen K. Kirst-Ashman, Grafton H. Hull, Jr., "**Understanding Generalist Practice**" Brooks/Cole Publishing Co. (2002) 3<sup>rd</sup> edition.

Royse, Singh, Dhooper, and Rompf. (2003 4th Edition "**Field Instruction - A guide for Social Work Students**", Longman Publishing.

### **Practicum Manual**

### **INSTRUCTIONAL PROCEDURES:**

This course utilizes lectures with an emphasis on student interaction and discussion. Role plays, class exercises and demonstrations are used to assist students in learning to use the skills and techniques involved in interviewing and basic counseling. Students will be required to conduct ten interviews outside of the classroom utilizing specific skills and techniques being taught. There will be guest speakers who are professional social workers describing their practice settings, agency visits and videos to enhance learning opportunities.

## Practice I

### COURSE OUTLINE AND SCHEDULE

week 1	8-21	Course organization, syllabus and assignments for the semester
week 2	8-28	Chapt. 1 - Introducing the Generalist Practice: The Generalist Intervention Model, <u>Understanding Generalist Practice (UGP)</u> and Chapt. 2, Micro Practice Skills: Working with Individuals - role plays
week 3	9-04	Chapt. 5, Engagement and Assessment in Generalist Practice and Chapt. 6, Planning in Generalist Practice, UGP
week 4	9-11	Dr. Beaver, Preparing for Practicum
week 5	9-18	Chapt. 7, Implementation Applications, UGP
week 6	9-25	Chapt. 8, Evaluation, Termination, and Follow-up in Generalist Practice
week 7	10-02	Chapt. 13, Gender-Sensitive Social Work Practice, UGP
week 8	10-09	Chapt. 16, Recording in Generalist Social Work Practice, UGP
week 9	10-16	<b>FALL BREAK!!!!</b>
week 10	10-23	Test over Chapt. 1,2,5,6,7,8, 13,16 in UGP
week 11	10-30	Interviewing For Solutions - Chapt. 1, From Problem Solving to Solution Building & Chapt.2, Solution Building: The Basics
week 12	11-06	Chapt. 3, Skills for Not Knowing - Basic Interviewing Skills
week 13	11-13	Chapt. 4, Getting Started: How to Pay Attention to What the Client wants
week 14	11-20	Chapt. 5, How to Amplify What Clients Want: The Miracle Question
week 15	11-27	<b><u>THANKSGIVING!!!!</u></b>
week 16	12-04	Chapt.6, Exploring for Exceptions: Building on Client Strengths and Successes

**Final Exam - Thursday, December 11, 3-4:50pm**

### **STUDENT PERFORMANCE ACTIVITIES: (*Attendance/Punctuality*)**

Consistent and punctual attendance is both expected and required for your successful completion of the course. Students will be expected to make up any work missed as a result of absence and it is the students responsibility to talk with the teacher or another classmate to find out what was missed the day of the absence and any assignments that were made. Excessive absences will reduce the final letter grade as will being late to class. For a class that meets once a week, two absences are allowed and three absences will result in a grade reduction of one letter grade and four absences will result in an automatic "F" for the course. For a class that meets two times a week, three absences are allowed and four will result in a grade reduction and six absences will result in an automatic "F" for the course.

**ASSIGNMENT DUE DATES:**

Assignments are due at the beginning of the class period on the date indicated when the assignment is given. After the assignment due date, work will be accepted, however, points will be deducted for late assignments. Reading assignments are considered preparation for the lecture period. The student is responsible for all material assigned even if not discussed in class.

**STUDENT EVALUATION:**

Grades will be based upon written assignments, meaningful class discussion and participation, and the final examination. Professional behavior which includes adherence to the attendance policy is also a factor in the final grade. This is a 325pt course (see course requirements). Grades are determined by the number of points accrued by the student during the semester, using the following scale:

- 325-290.....A
- 289-255.....B
- 254-220.....C
- 219-189.....D
- Below 189....F

**COURSE REQUIREMENTS**

Exam over assigned chapters in Understanding Generalist Practice.....	100pts
Ten interviews with reports.....(20pts ea).....	200pts
Professionalism.....	25pts
TOTAL.....	325pts

1. Class participation means interaction with fellow students and the instructor. Class comments will reflect preparation and reading of the text or assigned reading and an honest consideration of topics being discussed and fellow student comments.
2. Professionalism is an important part of a student’s grade and includes having respect for self and others, being on time to class and prepared, being considerate of others and open to differing opinions, and life experiences. Creating a classroom atmosphere conducive to optimal learning for each student is the responsibility of the instructor and the students.
3. Students are advised that the last date during the semester when they may drop a course with an automatic “W” will be, Nov. 7, 2003. If you decide to drop after this date, you will receive the grade you have earned up to the drop date. The grade of “W” will be assigned if your grade is a “D” or higher; and an “F” will be assigned if you stop attending and have not turned in your assignments or have not taken scheduled exams prior to the drop date. The last date to drop a single class or to withdraw from all NSU classes is Dec. 5, 2003.
4. Students wishing to visit with the instructor about their standing in the class may visit her in her office which is located in Seminary Hall, Room 319. Office Hours indicated above are also posted adjacent to the door.

## **CLASSROOM CONFIDENTIALITY STATEMENT**

Within the educational environment of the Social Work Department, it is inevitable that discussions of social issues, problems, and interventions will be presented that strike a personal chord with some participants. Students are never required to discuss personal issues in class. If a student chooses to reveal a sensitive personal or family issue during class discussion, members of the class are requested to respect social work values and honor their fellow student's privacy and confidentiality; however, all students should be aware that information revealed in class could be disseminated to others by class members. If a student determines that they have a personal issue which they wish to address, the proper referral for student counseling is Office of Student Affairs, Career and Counseling Center, x3100.

## **ADA COMPLIANCE:**

If any member of the class feels that he/she has a disability and needs special accommodations of any nature whatsoever, the instructor will work with you and the University's Office of Student Affairs to provide reasonable accommodations to ensure that you have a fair opportunity to perform in this class. Please advise the instructor of such disability and the desired accommodations at the first class attended.

## **INCLEMENT WEATHER/DISASTER POLICY:**

The following are basic premises for the inclement weather policy at Northeastern State University:

- A. Classes are expected to be held if at all possible.
- B. It is the student's responsibility to receive the information when weather is questionable.
- C. Neither students nor faculty are expected to risk life or limb.
- D. Faculty members are obligated to hold classes if the University is not closed, unless the faculty member is unable to get to campus.

***Policy:*** During times of inclement weather, decisions concerning day classes will be made. The expected course outcomes will be realized through a variety of instructional strategies to complement students' life experiences. These strategies include, but are not limited to, the following: expository-discussion, demonstration, inquiry, oral reports, and group activities. The instructor also will integrate appropriate multi-media technology and invite guest speakers, for the purpose by 6:00 a.m. in order for the media to be notified and for students to receive the announcement before they leave home. Decisions concerning night classes will be made by 3:00 p.m.

The following media will be notified regarding closing of the campus:

**Radio Stations:**

**Television Stations:**

KRMG 740 AM	Tulsa	KJRH Channel 2	Tulsa
KAYI 107 FM	Tulsa	KOTV Channel 6	Tulsa
KTLQ 1350 AM	Tahlequah	KTUL Channel 8	Tulsa
KEOK 102 FM	Tahlequah	KFSM Channel 5	Ft. Smith
KBIX 1490 AM	Muskogee	Cable Channel 96	Tahlequah
KMMY 97 FM	Muskogee		
KVOO 1170 AM	Tulsa		

The automated attendant message on 918-456-5511 will be modified to include information concerning campus operations during inclement weather.